

## SUMMARY OF Ph.D. MILESTONES & TIMELINES

The student must successfully complete each of the following steps in the time limits specified to qualify for the Ph.D. degree in Curriculum and Instruction.

1. Apply to Graduate School for admission to the C&I Ph.D. program.
2. When admitted, obtain an advisor/major professor and plan a program of courses for a major and a minor.
3. Complete the research methodology course requirements approved by the advisor. (Minimum of 3 courses.)
4. Complete all Graduate School and Department requirements that are described in the section titled **Minimum Credit and Enrollment Requirements. (Minimum total = 51 credits. This total does not include deficiencies coursework, which is extra.)**
5. Complete the Ph.D. minor requirement. (Option A – minimum of 9 credits, Option B – minimum of 12 credits)
6. Apply for and pass the preliminary examination. **(Three committee members minimum.)**
7. Continuously register as a dissertator. (C&I 990)
8. Prepare and obtain approval of a detailed dissertation proposal by a dissertation proposal committee **to be filed with the C&I Graduate Program Office at least one semester prior to the final oral** examination and no later than two years after passing the preliminary exam. **NOTE:** Each advisor and area set different requirements for the content of the proposal. Submit cover page for a Ph.D. Thesis Proposal.
9. Meet requirements of the Education Research Institutional Review Board (IRB) where applicable. <http://www.irb.wisc.edu/>.
10. Conduct dissertation research, prepare a dissertation and dissertation abstract.
11. Submit the Dissertation Committee Confirmation Form. This form means that your committee has read the whole dissertation and believes it is ready for Oral Defense. Typically, four weeks are necessary for faculty to effectively review students' work before signing this form.
12. Final Oral Examination Committee Approval Form (which generates "the Warrant"). After permission to set a date for final oral exam is granted, this form is submitted to the C&I Graduate Program Coordinator, Deidre Vincevneus. This form is required three weeks before the date of the oral defense.
13. Pass the final oral exam **within five years of passing the preliminary exam.**
14. Deposit the completed dissertation and the signed warrant at the Graduate School for final approval and acceptance.
15. Attend commencement, if desired.

START Ph.D.	ALL COURSEWORK COMPLETED (deficiencies & minor)	COMPLETE Ph.D.
0 _____	2 Prelim _____ Proposal _____	Oral Defense _____ 4
YEAR 0 (coursework)	END OF YEAR 2 (research & writing)	YEAR 4