

CURRICULUM & INSTRUCTION GRADUATE PROGRAM

University of Wisconsin-Madison

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October 5, 2015

To: PRELIMINARY EXAMINATION APPLICANTS

From: Deidre Vincevineus, Coordinator - Graduate Program

Re: Applying for Prelims

1. Fill out the Application **A MINIMUM OF THREE WEEKS PRIOR TO YOUR PRELIMINARY EXAMINATION DATE**, have your Major Professor sign the Proposed Examination Committee Form and return both to this office.
2. Your Preliminary Examination WARRANT will be requested from the Graduate School by the Curriculum and Instruction Graduate Program Office at the time you turn in your Application for the Preliminary Examination. However, before we can do that, you need to have filed your Minor Agreement Form and removed all "Incompletes" from your record.

A NOTE OF CAUTION: Semester Break is NOT an appropriate time to expect faculty to read and evaluate an examination. Many faculty are not available over the BREAK period, thus you should check with each of them regarding their willingness to read your exam during break. If you expect to be a DISSERTATOR in the FOLLOWING Semester, you must allow sufficient time for faculty to read the exam and for this office to process the warrant.

If you have questions not covered in these brief steps, please feel free to call or e-mail, 608-263-7466, vincevineus@wisc.edu.

THE UNIVERSITY OF WISCONSIN-MADISON
Department of Curriculum and Instruction

APPLICATION FOR Ph.D. PRELIMINARY EXAMINATION

•Date _____ •ID No. _____

•Name _____
Last First M.I.

•Notification Address _____
Number Street

City State Zip Telephone No.

•Date admitted to the doctoral program _____ •E-mail address _____

•I plan to take: An 8-hour exam _____; A take-home exam _____

Date of exam: _____ to _____

•My area (within the Department of Curriculum and Instruction) is:

•My Major professor (in the Department of Curriculum and Instruction) is:

•I plan to complete the minor requirement through Option A or B (circle the appropriate letter).

•For Option A:

My minor is in the department(s) of _____

My minor professor (outside the Dept. of Curriculum and Instruction) is:

•For Option B:

My program in lieu of a minor HAS (HAS NOT) been approved by my major professor.

My program in lieu of a minor HAS (HAS NOT) been placed on file in the Graduate Program Office of the Department of Curriculum and Instruction.

•List any previous Ph.D. Preliminary Examinations that you have taken, giving dates administered and the outcome (Pass or Fail)

FORM\PRELIM.APP

FOR GRADUATE PROGRAM OFFICE USE ONLY:

_____ 36 credits complete (Res. Cr.)

_____ Minor Complete

_____ 3 Research Methods Courses

_____ 18 C&I Content Courses

_____ Incompletes removed

_____ GPA

_____ credits

_____ 2 Full-time semesters

PROPOSED Ph.D. PRELIMINARY EXAMINATION COMMITTEE

Student's
Name _____ Field _____

Committee _____

(3 to 5 members) _____

List the courses you took to satisfy the Research Methods course requirement:

(Three courses are required if you entered the Ph.D. in Summer 2011 or later)

Will a two-hour oral examination be required after the written Preliminary Examination?

(Check one)

Yes _____

No _____

To be determined after written Prelim _____

Date _____

Approved _____

Major Professor

Date _____

Approved _____

Graduate Program Chair